

**06.3 HHS PIA Summary for Posting (Form) / ACF OA
GrantSolutions.gov/Grants Administration Tracking & Evaluation System
[System]**

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: Initial PIA Migration to ProSight

1. Date of this Submission: 8/18/2005

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number: 009-70-04-00-01-1300-00-101-003

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): Not applicable.

5. OMB Information Collection Approval Number: Not applicable.

6. Other Identifying Number(s): OA-OFS-001

7. System Name (Align with system Item name): Grants Administration Tracking and Evaluation System

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Paul Hasz

10. Provide an overview of the system: This system is designed to automate the process of awarding discretionary, formula, block and entitlement grants. The system maintains a nationwide database of grant program and fiscal information provides management reports; compiles post-award monitoring information; safeguards Federal funds through management of funding limits and facilitates the closeout of grants and the archiving of program and fiscal performance information. It serves as the grants host system for a number of federal agencies.

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
No

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): No

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
Not shared outside grantor organizations.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: This application contains proprietary business information and other financial information and is used to allow agencies to oversee grants that fund a range of services across the country. Telephone, address and email addresses are work numbers, not home or personal and are publicly accessible elsewhere on government sites.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) All Grantee information is voluntarily provided (e.g., names, telephone, number, addresses, and e-mail addresses of officers in grantee organization).

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII):
Yes

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): No

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: Implementation and testing of controls (including Identification and Authentication, Access Controls) in accordance with NIST SP800-53/53A and other applicable Federal and Departmental regulations.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name:

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 6/30/2006

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OA Temporary Assistance to Needy Families Data Reporting System [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: Initial PIA Migration to ProSight

1. Date of this Submission: 11/26/2003

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number: 009-70-01-07-02-1003-00-101-003

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): 09-90-0151

5. OMB Information Collection Approval Number: 0970-0199

6. Other Identifying Number(s): OPRF-TANF-001

7. System Name (Align with system Item name): Final TANF Data Reporting System (FTDRS)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: David Jenkins

10. Provide an overview of the system: The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) established data reporting requirements for States operating the Temporary Assistance for Needy Families (TANF) program. On April 12, 1999 the Department of Health and Human Services (DHHS) issued final regulations on TANF data reporting requirements.

The Division of Application Development Services(DADS) provides States Territories and Tribes with a computer software package (FTDRS) that permits States to enter the required TANF and SSP-MOE data into the system, edit the data and create the transmission files. States may use this software package to create their transmission files or may pull the required data directly from their mainframe computers and place the data into the required transmission formats. DADS provides the edits and transmission file layouts to facilitate the latter approach. The edits are basic and directly reflect the instructions for completing the TANF Data Report and the SSP-MOE Data Report as published with the final TANF rules. Once the file is created the file is then uploaded to the NIH mainframe using either FTP or Connect:Direct. The data is then re-validated and used to update the National TANF database. Notification of the results from validation and the number of records added, changed or deleted from the National TANF database is then e-mailed to all interested parties within the state territory or tribe.

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the

individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): No

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
Not applicable.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: States are required to collect monthly and report quarterly disaggregated data on families and individuals receiving assistance under the State TANF program, disaggregated data on families and individuals no longer receiving assistance under the State TANF program, and aggregated data on applications, active TANF families and recipients, closed cases, etc. At State option, if the State wants to receive a high performance bonus or qualify for caseload reduction credit, the State must also submit data on its separate State programs. The SSP-MOE Data Report collects data similar to data on the TANF Data Report. All data is to be reported electronically.

OPRE is responsible for compiling, and analyzing the data collected with the FTDRS. Each quarter they produce several reports that show TANF Work Participation Rates and Characteristics and Financial Circumstances of TANF Recipients. These reports are important for determining the success of the TANF program.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) Not applicable.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII): No

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): No

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: Not applicable.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name:

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 6/30/2006

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OCC Federal Child Care Information System [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: Initial PIA Migration to ProSight

1. Date of this Submission: 7/28/2005

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number: 009-70-01-08-02-1002-00-101-003

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): Not Applicable

5. OMB Information Collection Approval Number: 0980-0267

6. Other Identifying Number(s): Not applicable.

7. System Name (Align with system Item name): Child Care Bureau Information System (CCBIS)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: David Jenkins

10. Provide an overview of the system: The state case level report, or ACF-801, is one of the data collections undertaken by the Child Care Bureau pursuant to the requirements of the Child Care and Development Block Grant of 1990 (42 USC 9801 et seq.) as amended by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PL 104-93) and the Balanced Budget Act of 1997 (PL 105-33). All Child Care and Development Fund (CCDF) lead agencies in the states, the District of Columbia, and territories (including Puerto Rico, American Samoa, Guam, Northern Mariana Islands, and the US Virgin Islands) are responsible for completing the ACF-801

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
No

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): No

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
Not applicable.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: The information is collected in an electronic format, which is transmitted directly to the National Institute of Health's National Information Center. The data are collected from all Child Care and Development Fund (CCDF) lead agencies in the states, the District of Columbia, and territories (including Puerto Rico, American Samoa, Guam, Northern Mariana Islands, and the US Virgin Islands). The CCDF lead agencies are responsible for completing the ACF-801. Consent is not required.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) Not applicable.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII): No

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): No

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: Not applicable.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name:

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 6/30/2006

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OCSE Debtor File [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: PIA Validation

1. Date of this Submission: 4/24/2012

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number:

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): 09-80-0383

5. OMB Information Collection Approval Number: OMB NO: 0970-0161

6. Other Identifying Number(s): N/A

7. System Name (Align with system Item name): ACF OCSE Debtor File (DF)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Donna Bonar

10. Provide an overview of the system: The primary purpose of the Debtor File is to improve States' abilities to collect past-due child support. The Debtor File facilitates OCSE's execution of its responsibility to perform the following duties: transmit to the Secretary of State a certification by a State IV-D child support agency that an individual owes arrearages of child support in an amount exceeding \$2,500 for action (with respect to denial, revocation or limitation of passports) pursuant to 42 U.S.C. 652(k)(1); through the Federal Parent Locator Service (FPLS), to aid State IV-D agencies and financial institutions doing business in two or more States in operating a data match system pursuant to 42 U.S.C. 652(l) (See also 42 U.S.C. 666(a)(17)(A)(i)); through the FPLS, to compare information regarding individuals owing past-due support with specified information maintained by insurers (or their agents) and furnish information resulting from the data matches to the State agencies responsible for collecting child support from the individuals pursuant to 42 U.S.C. 652(l)(to be redesignated 652(m)); to assist the Secretary of the Treasury in withholding from refunds of Federal taxes paid an amount owed by an individual owing past-due child support pursuant to 42 U.S.C. 664; and to assist State IV-D child support enforcement agencies in the collection of past-due child support through the administrative offset of certain Federal payments pursuant to The Debt Collection Improvement Act of 1996 (P.L. 104-134), Executive Order 13019, and 31 CFR 285. OCSE operates the FPLS pursuant to 42 U.S.C. 652(a)(9), and 42 U.S.C. 653(a)(1).

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the

character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):

Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): Yes

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):

1. Disclosure to the Treasury to Withhold Past-Due Support
2. Disclosure to State Department for Passport Purposes
3. Disclosure to Financial Institution to Collect Past-Due Support
4. Disclosure to Insurer to Collect Past-Due Support
5. Disclosure to State Child Support Enforcement Agency of Comparison Information for Assistance in Collecting Past-Due Support
6. Disclosure to Multistate Financial Institution for Assistance in Collecting Past-Due Support
7. Disclosure of Insurance Information to State Child Support Enforcement Agency for Assistance in Collecting Past-Due Support
8. Disclosure for Law Enforcement Purpose
13. Disclosure to Department of Justice
15. Disclosure to Contractor to Perform Duties
19. Disclosure in the Event of a Breach

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: The DF collects from state Child Support Enforcement (CSE) agencies information pertaining to past-due child support owed by noncustodial parents including PII such as the name and Social Security number of such individual, the amount of past-due child support owed by the individual, adjustments to such amount, information on each enforcement remedy applicable to the individual to whom the record pertains, as indicated by a State IV-D child support agency; the amount of past-due support collected as a result of each such remedy; and a history of updates by the State agency to the records. This information is compared against information pertaining to Federal tax refunds, Federal administrative payments, and U.S. passports to collect past-due support. Information collected from state CSE agencies on individuals with past-due child support is also compared with information maintained by insurers (or their agents) and state Workman's Compensation agencies concerning insurance claims, settlements, awards, and payments to collect child support. The data collected is mandatory. Federal law requires the collection of information for child support and other authorized purposes.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) Information pertaining to newly-hired employees is collected from each State Directory of New Hires, which receives the information from employers. Quarterly wage and unemployment insurance information is collected from the State Workforce Agencies.

- (1) Any changes in routine use of the data or in the recipients of the data is published in the Federal Registry with appropriate comment periods before implementation.
- (2) The W-4 form notifies individuals that the PII collection is mandatory and (3) some of the routine uses of the data.

Federal agencies report information directly to the NDNH. Information pertaining to past-due child support owed by noncustodial parents and individuals is collected from state CSE agencies. State CSE agencies can obtain access, subject to privacy safeguards, to government and private records, including information about assets held by financial institutions (including insurance companies), and records held by private entities with respect to individuals who owe child support (42 USC 666 (c)1D). Information contained in the system is not directly collected from individuals and is for the routine uses specified in the system of records notice pertaining to the LCS. 5 U.S.C. 552a(b)(3). Information required by Federal law is supplied by state CSE agencies. 42 U.S.C. 652 (k) and (l), 653, 664 and 666(a)(17).

Note that The back of the W-4 is this notification of use of the data in the NDNH:

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. The Internal Revenue Code requires this information under sections 3402(f)(2)(A) and 6109 and their regulations. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may also subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, and the District of Columbia for use in administering their tax laws, and using it in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII): No

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): Yes

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: The information is secured in accordance

with the security controls specified in an up-to-date security plan. This plan restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and promotes security training. All personnel with access to the system are required to take a non-disclosure oath and attend annual security awareness training.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name: David Jenkins

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 8/27/2010

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OCSE Federal Case Registry [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: PIA Validation

1. Date of this Submission: 4/24/2012

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number: 009-70-01-04-01-1000-00

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): FCR: 09-80-0202

5. OMB Information Collection Approval Number: Federal Tax Refund Offset and Administrative Offset Program and Federal Offset Passport Denial, OMB NO: 0970-0161, Expiration 6/30/2013; Financial Institution Data Match, OMB NO: 0970-0196, Expiration 11/30/2010; Insurance Match, OMB No. 0970-0342 expiration 6/30/2011

FCR: 0980-0271 expiration 4/30/2011

6. Other Identifying Number(s): n/a

7. System Name (Align with system Item name): ACF OCSE Federal Case Registry (FCR)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Donna Bonar

10. Provide an overview of the system: The FCR serves as a national repository of pointer information for child support cases and participants from all 50 States, the District of Columbia and three Territories. It accepts child support person and case updates (includes new case/participants, changes and delete and locate requests) from the States via the SSA File Transfer Management System (FTMS) for daily batch processing. The FCR links to the SSA Numident Master File via SSA provided access methods to verify a participant SSN and name combination. It interfaces with the SSA ESKARI to attempt to identify a participant's SSN when one is not provided. The FCR interfaces with the NDNH daily to proactively match FCR participants and respond to locate requests. FCR participant records must be matched against the NDNH within two working days from the date the person record is added to the FCR. It accepts Multistate Financial Institution Data Matches (MSFIDM) from the MSFIDM process and Insurance Matches(IM) from the IM process and routes the responses to the States/Territories. The FCR also interfaces with the SSA's State Verification and Exchange System, the Title II Pending claims and the Master Earnings file for locate processing.

A minor application within FCR is the CSENet system, designed to receive, validate and transmit standardized child support case transactions among state child support enforcement (CSE) systems. The CSENet system supports the electronic exchange of batch interstate transactions for child support cases.

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): Yes

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
State Child Support Enforcement Agencies - Provide locate information, establish paternity, establish, set, modify or enforce child support obligations. Internal Revenue Service (IRS) - The IRS matches the FCR data file against profiled IRS tax records of payers claiming Earned Income Tax Credit (EITC) on dependents.

Federal law authorizes that specified types of collected information may be shared with specified entities for specified purposes. In summary, the collected information is shared with the following entities. - State CSE agencies; - A court with authority to issue a child support order; - A resident parent, legal guardian, attorney, or agent of a child who is not receiving Temporary Assistance for Needy Families (TANF); - A State agency administering specified child welfare or foster care programs; - An agent or attorney of a state, with an agreement, who has the duty or authority under state law to enforce a child custody or visitation determination; - A court having jurisdiction to make or enforce a child custody or visitation determination; - An agent or attorney of a state or the United States with responsibility for matters involving the unlawful taking or restraint of a child. Specified information may also be shared with the following Federal agencies for the authorized purposes specified in Federal law: Department of the Treasury and Department of State. The Secretary of Health and Human Services may also share collected information, without personal identifiers, for research purposes found by the Secretary to be likely to contribute to achieving the purposes of the TANF program or the child support program.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: As required by Federal law, each state child support enforcement (CSE) agency maintains, within its automated system, a State Case Registry (SCR). The records in the SCR include information pertaining to all child support cases and orders established or modified in the state on or after October 1, 1998. The FCR includes abstracts of this information, provided by each CSE agency. The FCR system of records contains the following PII and other sensitive information: names (including alternative names); social security numbers (including alternative numbers); birth dates; participant type (custodial party, noncustodial parent, putative father, child); sex; case type (IVD, referring to a case in which the family is receiving services from the CSE agency, or non-IVD); indication of

an order; family violence indicator (domestic violence or child abuse); state Federal Information Processing Standard code; county code; state case identification number; and state member identification number. Information maintained in the FCR is matched against information maintained in the National Directory of New Hires (NDNH), another component of the Federal Parent Locator Service, to determine if a newly hired employee included in the NDNH is a participant in a child support case anywhere in the country. Within two business days after a comparison reveals a match with respect to an individual, the information regarding the individuals current employment and address is reported back to the State agency or agencies responsible for the case. States are also alerted when another state has registered the same individual on the FCR. The data collected is mandatory. Federal law requires the collection of information for child support and other authorized purposes.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) As required by Federal law, the FCR information is collected from each state CSE agency, which maintains the information in its State Case Registry. Information contained in the FCR is not directly collected from individuals and is for the routine uses specified in the system of records notice pertaining to the FCR.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII): No

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): Yes

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: The information is secured in accordance with the security controls specified in an up-to-date security plan. This plan restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and promotes security training. All personnel with access to the system are required to take a non-disclosure oath and attend annual security awareness training.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name: David Jenkins

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 8/27/2010

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OCSE Federal Parent Locator Service Enterprise Services Portal [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? Yes

If this is an existing PIA, please provide a reason for revision:

1. Date of this Submission: 8/12/2010

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number:

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): FPLS ESP 09-80-0387

5. OMB Information Collection Approval Number: National Directory of New Hires, OMB NO: 0970-0166, Expiration 6/30/2013; FCR: 0980-0271 Expiration 4/30/2011, FPLS ESP 11/30/2012

FCR: 0980-0271

6. Other Identifying Number(s): N/A

7. System Name (Align with system Item name): ACF OCSE FPLS Enterprise Systems Portal (FPLS ESP)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Donna Bonar

10. Provide an overview of the system: The Federal Parent Locator Service Enterprise Services Portal (FPLS ESP) is designed to allow authorized users to access the FPLS applications that are housed on the portal. The FPLS ESP has two parts: the FPLS State Services Portal (FSSP) and the FPLS Child Support Services Portal (FCSSP). Users must register to gain access to the FPLS ESP. The FPLS Security Framework User Guide describes the user registration process. The FPLS Portal Administration User Manual describes the procedures to authorize a user and assign the appropriate roles. The roles and accessibility are described in the portal access document in the Enterprise Service Portal Software Design Document. The OCSE Manassas Data Facility (MDF) hosts the FPLS ESP applications, servers, and networks.

The OCSE FPLS ESP provides a Web interface for authorized parties to securely send, retrieve, and view appropriate CSE information.

13. Indicate if the system is new or an existing one being modified: New

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass

through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): Yes

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
Information may be disclosed to appropriate federal agencies and Department contractors that have a need to know the information for the purpose of assisting the Department's efforts to respond to a suspected or confirmed breach of the security or confidentiality of information maintained in this system of records and the information disclosed is relevant and necessary for that assistance.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: FPLS ESP

Information relating to registration requests by individuals seeking access to the portal and its services, including the individual's name, Social Security number (SSN), date of birth, and the address and Federal Employer Identification Number (FEIN) of the individual's employer. The individual's SSN is encrypted and access to, and viewing of, the SSN is restricted to designated employees and contractors of OCSE solely for the purpose of verifying the identity of a registrant or a user of the portal. Submission of the PII is voluntary.

1. Records, or information contained therein, may be disclosed to designated employees and contractors of OCSE for the purpose of identifying individuals and organizations, including third-parties conducting business on behalf of another business or organization, which apply for, and are granted, access privileges to the FPLS Child Support Services Portal and its services.

2. Information may be disclosed to appropriate federal agencies and Department contractors that have a need to know the information for the purpose of assisting the Department's efforts to respond to a suspected or confirmed breach of the security or confidentiality of information maintained in this system of records and the information disclosed is relevant and necessary for that assistance.

Location and Collection System (LCS):

Information in the NDNH portion of the LCS pertaining to quarterly wages and unemployment insurance is collected from state workforce agencies. Information pertaining to newly hired employees is collected from each states Directory of New Hires. Federal agencies report directly to the NDNH. The information collected is used to locate individuals for the purpose of establishing parentage, establishing, setting the amount of, modifying, or enforcing child support obligations, or enforcing child custody and visitation orders. The information collected is also used by authorized Federal and State agencies to prevent and recoup erroneous payments under Federal benefit programs. The LCS also collects from state Child Support Enforcement (CSE) agencies information pertaining to past-due child support owed by noncustodial parents. This information is compared against information pertaining to Federal tax refunds, Federal administrative payments, and U.S. passports to collect past-due support. Information collected from state CSE agencies on individuals with past-due child support is also compared with information maintained by insurers (or their agents) and state Workman's Compensation agencies concerning insurance claims, settlements, awards, and payments to collect child

support. The data collected is mandatory. Federal law requires the collection of information for child support and other authorized purposes.

Federal Case Registry (FCR):

As required by Federal law, each state child support enforcement (CSE) agency maintains, within its automated system, a State Case Registry (SCR). The records in the SCR include information pertaining to all child support cases and orders established or modified in the state on or after October 1, 1998. The FCR includes abstracts of this information, provided by each CSE agency. The FCR system of records contains the following information: names (including alternative names); social security numbers (including alternative numbers); birth dates; participant type (custodial party, noncustodial parent, putative father, child); sex; case type (IVD, referring to a case in which the family is receiving services from the CSE agency, or non-IVD); indication of an order; family violence indicator (domestic violence or child abuse); state Federal Information Processing Standard code; county code; state case identification number; and state member identification number. Information maintained in the FCR is matched against information maintained in the National Directory of New Hires (NDNH), another component of the Federal Parent Locator Service, to determine if

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) FPLS ESP

OCSE employees and contractors, and individuals voluntarily register to access the system and its services solely for the purpose(s) for which they have been authorized.

Location and Collection System (LCS):

Information is collected from the following sources. Information pertaining to newly-hired employees is collected from each State Directory of New Hires, which receives the information from employers. Quarterly wage and unemployment insurance information is collected from the State Workforce Agencies. Federal agencies report information directly to the NDNH. Information pertaining to past-due child support owed by noncustodial parents and individuals is collected from state CSE agencies. State CSE agencies can obtain access, subject to privacy safeguards, to government and private records, including information about assets held by financial institutions (including insurance companies), and records held by private entities with respect to individuals who owe child support (42 USC 666 (c)1D). Information contained in the system is not directly collected from individuals and is for the routine uses specified in the system of records notice pertaining to the LCS. 5 U.S.C. 552a(b)(3). Information required by Federal law is supplied by state CSE agencies. 42 U.S.C. 652 (k) and (l), 653, 664 and 666(a)(17).

Note that The back of the W-4 is this notification of use of the data in the NDNH:

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. The Internal Revenue Code requires this information under sections 3402(f)(2)(A) and 6109 and their regulations. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may also subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, and the District of Columbia for use in administering their tax laws, and using it in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

Any changes in routine use of the data or in the recipients of the data is published in the Federal Registry with appropriate comment periods before implementation.

Federal Case Registry (FCR):

As required by Federal law, the FCR information is collected from each state CSE agency, which maintains the information in its State Case Registry. Information contained in the FCR is not directly collected from individuals and is for the routine uses specified in the system of records notice pertaining to the FCR.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII):

Yes

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): Yes

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: The information is secured in accordance with the security controls specified in an up-to-date security plan. This plan restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and promotes security training. All personnel with access to the system are required to take a non-disclosure oath and attend annual security awareness training.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name: David Jenkins

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 8/27/2010

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OCSE National Directory of New Hires [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? No

If this is an existing PIA, please provide a reason for revision: PIA Validation

1. Date of this Submission: 4/24/2012

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number:

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): 09-80-0381

5. OMB Information Collection Approval Number: OMB NO: 0970-0166

6. Other Identifying Number(s): N/A

7. System Name (Align with system Item name): ACF OCSE National Directory of New Hires (NDNH)

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Donna Bonar

10. Provide an overview of the system: The primary purpose of the National Directory of New Hires (NDNH) is to improve States' abilities to locate parents and collect child support. Additional purposes of the NDNH include assisting authorized Federal and State agencies in establishing or verifying eligibility of applicants for, or beneficiaries of, Federal or State benefit programs; recouping payments or delinquent debts under such benefit programs; and, as authorized by law, after removal of personal identifiers, to conduct specified analyses; and providing access to data, without personal identifiers, for research purposes found by the Secretary to be likely to contribute to achieving the purposes of 42 U.S.C. 601 through 619 (Title IV, Part A, of the Social Security Act, Temporary Assistance for Needy Families) or 42 U.S.C. 651 through 669b (Title IV, Part D, of the Social Security Act, Child Support and Establishment of Paternity).

13. Indicate if the system is new or an existing one being modified: Existing

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): Yes

23. If the system shares or discloses IIF please specify with whom and for what purpose(s): State Child Support Enforcement Agencies - Provide locate information, establish paternity, establish, set, modify, or enforce child support obligations. - Court with authority to issue a child support order - Establish parentage or establish the amount. Federal law authorizes that specified types of collected information may be shared with specified entities for specified purposes. In summary, the collected information is shared with the following entities. State CSE agencies; a court with authority to issue a child support order; a resident parent, legal guardian, attorney, or agent of a child who is not receiving Temporary Assistance for Needy Families (TANF); a State agency administering specified child welfare or foster care programs; a State agency administering the Unemployment Compensation program; an agent or attorney of a state, with an agreement, who has the duty or authority under state law to enforce a child custody or visitation determination; a court having jurisdiction to make or enforce a child custody or visitation determination; and an agent or attorney of a state or the United States with responsibility for matters involving the unlawful taking or restraint of a child. Information is shared with insurers (or their agents) and state IV-D child support agencies pertaining to individuals owing past-due child support to identify individuals with insurance claims, settlements, awards and payments for the purpose of collecting past-due child support. Specified information is also shared with the following Federal agencies for the authorized purposes specified in Federal law: Department of the Treasury; Department of State; Department of Education; Department of Housing and Urban Development; and the Social Security Administration.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: Information in the NDNH pertaining to quarterly wages and unemployment insurance is collected from state workforce agencies. Information pertaining to newly hired employees is collected from each states Directory of New Hires. Federal agencies report directly to the NDNH. The information collected is used to locate individuals for the purpose of establishing parentage, establishing, setting the amount of, modifying, or enforcing child support obligations, or enforcing child custody and visitation orders. The information collected is also used by authorized Federal and State agencies to prevent and recoup erroneous payments under Federal benefit programs. The NDNH also collects from state Child Support Enforcement (CSE) agencies information pertaining to past-due child support owed by non-custodial parents. This information is compared against information pertaining to Federal tax refunds, Federal administrative payments, and U.S. passports to collect past-due support. Information collected from state CSE agencies on individuals with past-due child support is also compared with information maintained by insurers (or their agents) and state Workman's Compensation agencies concerning insurance claims, settlements, awards, and payments to collect child support. The data collected is mandatory. Federal law requires the collection of information for child support and other authorized purposes.

The personally identifiable information collected is as follows:

1. Records pertaining to newly hired employees furnished by a State Directory of New Hires pursuant to 42 U.S.C. 653a(g)(2)(A). Records in the system are the name, address, and Social

Security number (SSN) of the employee, the name, address and Federal identification number of the employer of such employee and, at the option of the State, the date of birth, date of hire or State of hire of the

employee. 2. Records pertaining to newly hired employees furnished by a Federal department, agency or instrumentality pursuant to 42 U.S.C. 653a(b)(1)(C). Records in the system are the name, address and SSN of the employee and the name, address and the employer identification number of the employer. 3. Records furnished by a State Directory of New Hires pertaining to wages and unemployment compensation paid to individuals pursuant to 42 U.S.C. 653a(g)(2)(B). 4. Records furnished by a Federal department, agency, or instrumentality pertaining to wages paid to individuals pursuant to 42 U.S.C. 653(n).

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) Information is collected from the following sources. Information pertaining to newly-hired employees is collected from each State Directory of New Hires, which receives the information from employers. Quarterly wage and unemployment insurance information is collected from the State Workforce Agencies. Federal agencies report information directly to the NDNH. Information pertaining to past-due child support owed by non-custodial parents and individuals is collected from state CSE agencies. State CSE agencies can obtain access, subject to privacy safeguards, to government and private records, including information about assets held by financial institutions (including insurance companies), and records held by private entities with respect to individuals who owe child support (42 USC 666 (c)1D). Information contained in the system is not directly collected from individuals and is for the routine uses specified in the system of records notice pertaining to the LCS. 5 U.S.C. 552a(b)(3). Information required by Federal law is supplied by state CSE agencies. 42 U.S.C. 652 (k) and (l), 653, 664 and 666(a)(17).

Note that The back of the W-4 is this notification of use of the data in the NDNH:

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. The Internal Revenue Code requires this information under sections 3402(f)(2)(A) and 6109 and their regulations. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may also subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, and the District of Columbia for use in administering their tax laws, and using it in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to

federal and state agencies to enforce federal non-tax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

Any changes in routine use of the data or in the recipients of the data are published in the Federal Registry with appropriate comment periods before implementation.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII): No

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): Yes

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: The information is secured in accordance with the security controls specified in an up-to-date security plan. This plan restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and promotes security training. All personnel with access to the system are required to take a non-disclosure oath and attend annual security awareness training.

PIA Approval

PIA Reviewer Approval: Promote

PIA Reviewer Name: David Jenkins

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 8/27/2010

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>

06.3 HHS PIA Summary for Posting (Form) / ACF OHS Head Start Enterprise System [System]

PIA SUMMARY AND APPROVAL COMBINED

PIA Summary

Is this a new PIA 2011? Yes

If this is an existing PIA, please provide a reason for revision:

1. Date of this Submission: 5/5/2008

2. OPDIV Name: ACF

3. Unique Project Identifier (UPI) Number: 009-70-01-04-02-1009-00

4. Privacy Act System of Records (SOR) Number (If response to Q.21 is Yes, a SORN number is required for Q.4): n/a

5. OMB Information Collection Approval Number: n/a

6. Other Identifying Number(s): n/a

7. System Name (Align with system Item name): Head Start Enterprise System

9. System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed: Fran Majestic

10. Provide an overview of the system: HSES supports enterprise functions for the Office of Head Start. Consolidates data across all OHS applications.

13. Indicate if the system is new or an existing one being modified: New

17. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system? (Note: This question seeks to identify any, and all, personal information associated with the system. This includes any PII, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Does/Will the system collect, maintain (store), disseminate and/or pass through PII within any database(s), record(s), file(s) or website(s) hosted by this system?):
Yes

21. Is the system subject to the Privacy Act? (If response to Q.19 is Yes, response to Q.21 must be Yes and a SORN number is required for Q.4): No

23. If the system shares or discloses IIF please specify with whom and for what purpose(s):
HSES is a system meant for public use.

30. Please describe in detail: (1) the information the agency will collect, maintain, or disseminate; (2) why and for what purpose the agency will use the information; (3) in this description, explicitly indicate whether the information contains PII; and (4) whether submission of personal information is voluntary or mandatory: OHS collects grant information from grant administrators for Head Start grants. HSES does not collect information from the public.

31. Please describe in detail any processes in place to: (1) notify and obtain consent from the individuals whose PII is in the system when major changes occur to the system (e.g., disclosure and/or data uses have changed since the notice at the time of the original collection); (2) notify and obtain consent from individuals regarding what PII is being collected from them; and (3) how the information will be used or shared.

(Note: Please describe in what format individuals will be given notice of consent [e.g., written notice, electronic notice, etc.]) HSES does not collect information from the public.

32. Does the system host a website? (Note: If the system hosts a website, the Website Hosting Practices section is required to be completed regardless of the presence of PII):
Yes

37. Does the website have any information or pages directed at children under the age of thirteen?: No

50. Are there policies or guidelines in place with regard to the retention and destruction of PII? (Refer to the C&A package and/or the Records Retention and Destruction section in SORN): Yes

54. Briefly describe in detail how the IIF will be secured on the system using administrative, technical, and physical controls.: HSES follows OMB and Department requirements, as well as NIST SP800-53 and SP800-53A guidance for securing IIF.

PIA Approval

PIA Reviewer Approval:

PIA Reviewer Name:

Sr. Official for Privacy Approval: Promote

Sr. Official for Privacy Name: David Jenkins

Sign-off Date: 5/15/2008

Approved for Web Publishing: Yes

Date Published: <<Date approved for Web Publishing>>
