

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

June 15, 2018

OPDIV:

OS

Name:

GoToMeeting

TPWA Unique Identifier:

T-4968951-456464

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

n/a

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

No

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

Expiration Date: 1/1/01 12:00 AM

Describe the plans to obtain OMB clearance.

Explanation: n/a

Does the third-party Website or application contain Federal Records?

No

Describe the specific purpose for the OPDIV use of the third-party Website or application:

OASH/OHAIDP will use GoToMeeting to allow the public to access the upcoming meeting of the Tick-Borne Disease Working Group (TBDWG). The TBDWG is a federal advisory committee and therefore required to make meetings accessible to the public.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

This will be an on-line only meeting. No alternative means exists for the public to view the presentations at the TBDWG meeting. A conference line is provided for individuals to listen to the speakers and discussion.

However, the GoToMeeting platform would permit individuals to view the presentations, speakers, and Working Group members.

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

Yes

How does the public navigate to the third party Website or application from the OPIDIV?

An external hyperlink on an HHS website

Please describe how the public navigate to the thirdparty website or application:

On the HHS TBDWG meeting webpage, the public will find information about the upcoming meeting, including a hyperlink, with an exit disclaimer icon, to sign up for the webcast via GoToMeeting.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to anongovernmental Website?

Yes

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

Yes

Provide a hyperlink to the OPDIV Privacy Policy:

<https://www.hhs.gov/privacy.html>

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

No

Will the third-party Website or application make PII available to the OPDIV?

Yes

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

The public will register for the webcast by providing their first name, last name and email address. After registering, the platform emails the registrant a unique link for joining the webcast.

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

The PII provided by the registrant will not be shared by OASH. OASH is not interested in collecting this information. It is a requirement of the platform that an individual enter such information in order to view the meeting.

If PII is shared, how are the risks of sharing PII mitigated?

The PII will not be shared by OASH.

Will the PII from the third-party website or application be maintained by the OPDIV?

No

Describe how PII that is used or maintained will be secured:

GoToMeeting will secure the information collected through their platform. OASH/OHAIDP will not collect or use the information from GoToMeeting.

What other privacy risks exist and how will they be mitigated?

There are no other privacy risks.