

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

June 13, 2018

OPDIV:

OS

Name:

Chronic Fatigue Syndrome Advisory Committee

TPWA Unique Identifier:

T-6972604-295148

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

N/A

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

No

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

Expiration Date: 1/1/01 12:00 AM

Describe the plans to obtain OMB clearance.

Explanation: null

Does the third-party Website or application contain Federal Records?

No

Describe the specific purpose for the OPDIV use of the third-party Website or application:

Office of the Assistant Secretary for Health (OASH) uses mymeetings.com to allow members of the public to view the presentations which will be made at the next Chronic Fatigue Syndrome Secretary Advisory Committee (CFSAC). CFSAC falls under the Federal Advisory Committee Act which requires that the meetings of the Committee be made available to the public.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

There is no alternative means. The only way that the public can view the presentations being made during the CFSAC meetings is by logging into the mymeetings.com link posted on the CFSAC website.

The public will dial the toll free number and listen to the discussion, but will not be able to view the presentation being made by any of the speakers unless they log into mymeetings.com.

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

Yes

How does the public navigate to the third party Website or application from the OPIDIV?

An external hyperlink from an HHS Website or Website operated on behalf of HHS

Please describe how the public navigate to the thirdparty website or application:

The agenda with the link to mymeeting.com will be posted on the HHS CFSAC website in order for the general public to view the presentation being made.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to anongovernmental Website?

No

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

Yes

Provide a hyperlink to the OPDIV Privacy Policy:

<https://www.hhs.gov/privacy.html>

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

Yes

Will the third-party Website or application make PII available to the OPDIV?

No

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

Members of the public will log into mymeetings.com by providing their name, last name, company name (If any) and email address.

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

No PII collected by having the public log into mymeeting.com will be shared by OASH. OASH is not interested in collecting this information. It is a requirement of the platform that an individual enter such information in order to view the presentations being made during the two day meetings.

If PII is shared, how are the risks of sharing PII mitigated?

No type of PII will be shared with OASH.

Will the PII from the third-party website or application be maintained by the OPDIV?

No

Describe how PII that is used or maintained will be secured:

Meetings.com will secure the information collected through their platform. OASH will not collect it from mymeetings.com hence OASH does not need to secure it.

What other privacy risks exist and how will they be mitigated?

There are no other privacy risks.